

## JOB DESCRIPTION:

### Lead Teaching and Learning Practitioner (formerly Lead ABA Tutor)

<b>SALARY RANGE:</b>	£22,250 (LTM1) to £23,250 (LTM2)
<b>HOURS:</b>	37.5 hours per week
<b>ACCOUNTABLE TO:</b>	Heads of School
<b>LINE MANAGER:</b>	Behaviour Analysts
<b>LOCATION:</b>	Park House School 48 Northside Wandsworth Common SW18 2SL
<b>PROBATIONARY PERIOD:</b>	Six months
<b>HOLIDAY:</b>	The school year for pupils is approximately 39 weeks. All school closures are non-working days.

## Job Purpose

To provide excellent Behaviour Analysis teaching to children and young people with autism and associated learning difficulties. To support the Behaviour Analysts, qualified and trainee teachers, Advanced skills practitioners (ASP's) and teaching and learning practitioners (TLP's) in ensuring the daily needs of our pupils are met in a professional, competent, safe and fun school environment. To follow the principles of Behaviour Analysis to enable the pupils within the school to access learning in a way that allows them to learn new skills at their own pace.

## Key Tasks

### Training

- To provide training for TLP's in key teaching procedures (pairing, manding, Intensive Teaching Trials and Natural Environment Teaching) using demonstration, guidance, modelling, discussion and role play activities.
- To provide training to TLP's on data recording, online management and graphing
- To conduct pairing observations as needed, providing immediate on the spot verbal feedback and following up with written feedback and further training where needed
- To conduct/work towards completing interobserver agreement observations (IOA) alongside ASP's/Behaviour analysts.
- To provide written feedback for any training given in the form of training notes

- To provide support for TLP's with following pupil behaviour plans and learning best practice for managing behaviours that challenge.
- To check TLP's daily timetables include natural environment teaching (NET) and IEP teaching targets.
- To support TLP's with choosing appropriate targets within a goal under the guidance of the ASP and Behaviour Analyst.
- To provide training as directed by Behaviour Analyst or ASP
- Contribute to updating class staff training file.
- To conduct half termly online audits on pupil files (with support of ASP and Behaviour Analysts)

### Classroom support

- To support the ASP in the day-to day management of the classroom including break rotas
- To support the ASP in the development of cleaning rotas and jobs lists within the classroom and to ensure that TLP's complete their daily jobs
- To support the ASP with monitoring the timekeeping of TLP's and ensure that they are adhering to their daily timetables
- To contribute to the organisation of the classroom and to ensure that the classroom remains tidy, resources are maintained, and the environment is conducive to learning and independence.
- To ensure classroom displays are reflective of the *schools's* focus, interactive and celebrates the pupils achievements.
- To support ASP in completing class based actions based on learning walk/snapshot feedback.
- To arrange and set up daily activities within the classroom each day such as registration, assemblies, and special events and ensure all pupils are engaged
- To create and plan fun new activities for the pupils and model good practice within the activity
- To plan and organise playground activities and support TLP's with their snack/lunch pairs
- To communicate with the class team about resources that need to be purchased, order these and update the budget as required, with support from the ASP
- To monitor general health and safety within the classroom, rectifying any concerns or reporting on School Pod

### Curriculum

- To support the ASP with the delivery of non-core curriculum groups (e.g. art/food technology/music)
- To ensure that extra-curricular activities and non-core curriculum groups are captured and evidence within the designated folders e.g. special events and assemblies

- To support ASPs and Behaviour Analysts with pupil assessments
- To model good practice when working with two pupils, to ensure both are learning and interacting with each other
- To develop a good understanding of the assessments being used within the school
- In consultation with the class Behaviour Analyst, lead on a 1-year class based project, with outcomes for the whole class. To devise own proposal and present with evidence the project to middle managers at the end of the academic year.

### Additional/general

- Safeguarding the security, safety and wellbeing of pupils at all times during school hours, in school and out in the community reporting any concerns in accordance with the Safeguarding and Child Protection Policy
- To remain up to date with evolving teaching and behaviour management procedures by attending and actively participating in training and staff meetings.
- To understand, adhere to and actively implement all the policies and procedures of the school at all times
- To develop knowledge of autistic spectrum disorders including the effect upon individuals and families and to demonstrate a thorough knowledge of Behaviour Analysis procedures and practice
- To undertake additional tasks as directed by the Head of School, Assistant Head, Consultant or Behaviour Analyst.

If you would like to know more or ask any questions, please email [recruitment@beyondautism.org.uk](mailto:recruitment@beyondautism.org.uk).

BeyondAutism is proud to be an equal opportunity workplace. We are committed to equal employment opportunity regardless of ethnicity, religion, sex, sexual orientation, age, marital status, disability or gender identity.

BeyondAutism is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced disclosure will be conducted for the successful applicant.